

HEARING AID COUNCIL

Minutes of the Education and Training & Examining Body Committee
Held in Closed Session at 70 St Mary Axe, London EC3A 8BE

On Wednesday 25th February 2009
Conference Call

PRESENT: Tony Corcoran – Chair (via phone)
Gerald Armstrong Bednall (via phone)
Deepak Prasher (via phone)
Chris Raine (via phone)

APOLOGIES: Peter Ormerod
John Oates
John Wenn – Anglia Ruskin

IN ATTENDANCE: Stuart Holland Modernisation and Transfer Manager
Amicie Knowles Executive Assistant (minute taker)
Peter Humphreys BSHAA CPD
Alan Torbett BSHAA

ACTIONS

1. Apologies for Absence

- 1.1 The Chair received apologies from Peter Ormerod, John Oates and John Wenn.

2. Declarations of Interests

- 2.1 There were no declarations other than those already disclosed on the register

3. Minutes from the Committee Meeting held in Closed Session 5th November 2008

- 3.1 Minute 6.1 private students needs amending to independent students in relation to De MontFort university.
The numbers quoted need amending to reflect both years intake of students:

Action

Agreed 7 NHS students and 5 independent students.

4. Matters Arising from the Meeting held on 5th November 2008

- 4.1 The Committee noted that most matters arising from the meeting on 5th November had been actioned, or were on today's agenda.

- 4.2 The Chair commented that he was yet to meet the Investigating Committee however this was going to be arranged for the 10th March when the IC meets next.

Action

5. Examination Contractors' Report

- 5.1 Alan Torbett outlined the report to the committee highlighting the issue that this was the last set of exams that will be carried out by the HAC. Handover back to the HAC was mentioned and the MTM informed the committee that this process was being undertaken by the Operations manager and BSHAA.

- 5.2 The Chair thanked Alan Torbett and John Wenn and all the team at Anglia Ruskin University for smoothly running the exam process on behalf of all the committee and the HAC.

- 5.3 The MTM informed the committee that the Chairman of the HAC had written to all of the members of the exam team to thank them for their contributions to the exam process.

6. CPD Contractors Report

- 6.1 Peter Humphreys presented the report to the committee. The issue of data handling was raised by Peter Humphreys; the MTM informed the committee that the Operations manager will liaise with Peter Humphreys to ensure this is carried out in accordance with the Data Handling Procedure.

Action

- 6.2 The MTM informed BSHAA if any assistance is needed with recovering money HAC will be able to assist.

- 6.3 The MTM asked Peter Humphreys to assist the HAC in issuing guidance regarding the CPD change to the industry. Peter Humphreys commented that he would assist the HAC.

Action

- 6.4 The MTM informed the committee that he was putting together a draft profile to log the new CPD standards for information to the industry. The MTM will draft this profile and the Chair and a committee member will assist in drafting this profile. **Action**
- 7. Foundation degree approval panel academic members**
- 7.1 The MTM informed the committee that he will require names of people that could be used by the HAC for future degree approval panel members.
- 7.2 The committee suggested the MTM contact:
Amanda Casey
Kevin Butley
Kevin Munroe
Pauline Beasley
Amy McLaughlin
Christine de Placido
Maryanne Maltby
- 7.3 Gerald Armstrong Bednall and Deepak Prasher informed the committee they will assist as much as possible.
- 7.4 The MTM thanked the committee for the suggestions and will contact the suggested people to obtain an academic panel member. **Action**
- 8. Proposed new route to registration for aptitude and EU candidates**
- 8.1 Gerald Armstrong – Bednall declared an interest as a Professor at a HEI.
- 8.2 The MTM presented the paper to the committee highlighting the issue of a new route onto the register following the close down of the exams and the EU directive.
- 8.3 The committee agreed the proposed route in principle and instructed the executive to present to Council with legal opinion, timetable and expected costs. **Agreed**
- 8.4 The committee agreed to set up a meeting with the HEI's, involving George Kirk and Deepak Prasher to consider the HEI's proposals regarding the competencies to be assessed. **Action**
- 8.5 The committee discussed the possibility of having a test and an adaptation period. The committee highlighted that it could be a possibility if the supervisor and the HEI observer both agree on a potential RHAD's competency. The committee instructed the MTM to seek legal advice in relation to this approach and conflicts from the Code of Practice. **Action**
- 12. Date of the Next Meeting**
- 12.1 The date of the next meeting is 27th June 2009 10.30am until 12.30pm, this meeting will also be held by phone.

**Action list from the meeting of the
Education and Training & Examining Body Committee 25th February 2009**

ITEM	ACTION REQUIRED	PERSON RESPONSIBLE	DATE
3.1	Minute 6.1 private students needs amending to independent students in relation to De MontFort university. The numbers quoted need amending to reflect both years intake of students: 7 NHS students and 5 independent students.	HAC Administration	ASAP
4.2	The Chair commented that he was yet to meet the Investigating Committee however this was going to be arranged for the 10 th March when the IC meets next.	HAC Administration	10 th March 2009
6.1	Peter Humphreys presented the report to the committee. The issue of data handling was raised by Peter Humphreys; the MTM informed the committee that the Operations manager will liaise with Peter Humphreys to ensure this is carried out in accordance with the Data Handling Procedure.	Operations Manager & PH	
6.3	The MTM asked Peter Humphreys to assist the HAC in issuing guidance regarding the CPD change to the industry. Peter Humphreys commented that he would assist the HAC.	MTM	
6.4	The MTM informed the committee that he was putting together a draft profile to log the new CPD standards for information to the industry. The MTM will draft this profile and the Chair and a committee member will assist in drafting this profile.	MTM	
7.4	The MTM thanked the committee for the suggestions and will contact the suggested people to obtain an academic panel member.	MTM	
8.4	The committee agreed to set up a meeting with the HEI's, involving George Kirk and Deepak Prasher to consider the HEI's proposals regarding the competencies to be assessed.	HAC Administration	
8.5	The committee discussed the possibility of having a test and an adaptation period. The committee highlighted that it could be a possibility if the supervisor and the HEI observer both agree on a potential RHAD's competency. The committee instructed the MTM to seek legal advice in relation to this approach and conflicts from the Code of Practice.	MTM	

**Agreements from the meeting of the
Education and Training & Examining Body Committee 25th February 2009**

ITEM	DECISIONS AGREED
8.3	The committee agreed the proposed route in principle and instructed the executive to present to Council with legal opinion, timetable and expected costs.