

HEARING AID COUNCIL

Minutes of the Strategy Executive Committee
Held in Closed Session at 70 St Mary Axe, London EC3A 8BE

on Tuesday 28th October 2008

PRESENT: Huw Vaughan Thomas (Chair of the Committee) (via phone)
Chris Hughes
Peter Ormerod (via phone)
Prof Norma Brook CBE
Michael Bishop

APOLOGIES: None

IN ATTENDANCE: Sandra Verkuyten OBE Chief Executive and Accounting Officer
Chris O'Leary Registrar and Director of Policy
Justin Parfitt Managing Director & Director of
Resources
Stuart Holland Modernisation and Transfer Manager
Sarah Cottis Executive Assistant (minute taker)

1. APOLOGIES FOR ABSENCES

1.1 The Chair received no apologies for absence.

2. DECLARATIONS OF INTERESTS

2.1 Peter Ormerod declared he had been nominated to sit on British Society Hearing Aid Audiologists (BSHAA) Council and he was part of a meeting with Hidden Hearing (HH).

2.2 Huw Vaughan Thomas declared his wife has been appointed to the General Medical Council

2.3 All other interests as on the register

3. MINUTES FROM THE COMMITTEE MEETING HELD IN CLOSED SESSION 11th JUNE 2008

3.1 The minutes of the Strategy Executive Committee Meeting held in on 11th June were signed as a true record.

4. Confidential sections as contains sensitive information

5. MATTERS ARISING FROM THE MEETING HELD ON 11th JUNE 2008

5.1 The committee noted that all matters arising from the meeting on 11th June had been actioned.

6. MATTERS ARISING FROM THE MEETING HELD ON 24th SEPTEMBER 2008

6.1 The committee noted that all matters arising from the meeting on 24th September had been actioned.

7. UPDATE ON JUDICIAL REVIEW

7.1 **Confidential sections as contains sensitive information**

8. UPDATE ON TRANSFER

8.1 The Modernisation and Transfer Manager (MATM) gave a verbal report on the current status of the transfer. It was reported the HAC executive team are meeting regularly with the Health Professions Council (HPC), Department of Health (DoH) and the Department of Business Enterprise and Regulatory Reform (BERR). From these meeting a draft S60 order has been produced, which does include the criminal offence. The MATM reported DoH have produced a timetable for the transfer and excluding any outside, unforeseen circumstances the transfer should take place between December 2009 and February 2010. The HAC agreed to extend the deadline date to before 31st March 2010 which would allow for any unforeseen circumstances and is realistically achievable with the relevant resources and time available.

8.2 It was reported the CEO and Chairman of the HAC held a meeting with the HAC Minister, Gareth Thomas to update him on the situation and to request his support in ensuring DoH stay on the timetable.

8.3 The Committee noted the MATM report.

9. BUDGET AND STRATEGIC PLANNING OPTIONS FOR 2009 – 10

9.1 The MATM presented the report Budget and Strategic Planning Options for 2009-10 to closedown. It was reported this paper was constructed before a firm transfer date had been set so it may not be possible to do all of the options now.

9.2 Following a discussion the committee agreed to the following proposals: **Action**
Agreed

- Improve Communication and public relations
- Indicative Sanctions guidance
- Staff retention

9.3 The Committee request the Education and Training & Examining Body Committee look into if it was possible to adopt the HPC CPD standards and report this to Council. **Action**
Agreed

10. WORKFORCE PLANNING

10.1 The RDoP reported at the request of the Council the HAC executive team have been working with BSHAA develop a new workforce structure for the industry. It was reported a further meeting will take place on the 5th November.

10.2 The Committee noted the work the executive team have been doing with BSHAA.

11. DATE OF NEXT MEETING

11.1 The date of the next meeting is 14th January 2008.

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Signed

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Date

Action list from the meeting of the Strategy Executive Committee 28.10.08

ITEM	ACTION REQUIRED	PERSON RESPONSIBLE	DATE
9.2	Following a discussion the committee agreed to the following proposals: <ul style="list-style-type: none"> • Improve Communication and public relations • Indicative Sanctions guidance • Staff retention 	Modernisation and Transfer Manager	ASAP
9.3	The Committee request the Education and Training & Examining Body Committee look into if it was possible to adopt the HPC CPD standards and report this to Council.	Education and Training & Examining Body Committee	5 th November

Agreements from the meeting of the Strategy Executive Committee 28.10.08

ITEM	DECISIONS AGREED
9.2	Following a discussion the committee agreed to the following proposals: <ul style="list-style-type: none">• Improve Communication and public relations• Indicative Sanctions guidance• Staff retention
9.3	The Committee request the Education and Training & Examining Body Committee look into if it was possible to adopt the HPC CPD standards and report this to Council.